

# E.L. HAMM & ASSOCIATES

INCORPORATED

## ABOUT US

- Supporting federal and private sector clients since 1981
- 100% Minority Woman-Owned Small Business (WOSB)
- Debt-Free with \$1M of unused available credit
- Senior managers have 100+ years of government contract risk and program management experience

## CONTACT

**Address**  
4801 Columbus St.,  
Suite #400  
Virginia Beach, VA

**Phone**  
(757) 497-5000

**Email**  
contact@elhamm.com

**Website**  
elhamm.com

## CAGE CODE

8U833

## NAICS CODES

**541611**

541690 493190  
541519 541330  
561210 493110  
541219 541612  
561110 561720

## GSA CONTRACT

47QRAA21D001D

## UEI

UG29Z1SRDX17

## CORE COMPETENCIES

- Risk Management and Compliance Assessments
- Specifications and Contract Preparation
- Internal Controls Assessments
- Productivity, Cost, and Data Analysis
- Program and Project Management Services
- Information Technology (IT) and Security Assessments
- Multimedia Operations and Training Courseware

## CERTIFICATIONS & TECHNICAL SKILLS

- Risk Management Professionals
- Certified Fraud Examiners (CFEs)
- Acquisition Professionals Productivity and Efficiency Specialists
- Lean Six Sigma
- SWaM Certified
- Juris Doctor
- Project Management Professionals
- Logistics and Supply Chain Management
- Acquisition Support
- Systems and Financial Assessments
- Business Process Re-engineering Policy Research and Development
- MBA, Doctorate-Business Admin.

## PAST PERFORMANCE

Customer	Prime/Sub	Description
National Institutes of Health (IDIQ)	S (First Tier)	Project Management / Strategic Planning / Risk Management / Compliance Assessment
NITAAC	P	Acquisition Management / Internal Controls
National Institute on Drug Abuse	P	Acquisition Management / Internal Controls
National Institute of Child Health and Human Development	P	Acquisition Management / Internal Controls
Department of Health and Human Services	S (First Tier)	Project Management Procurement Management Assessment / Compliance / Admin. Support
Transportation Security Administration	P	Inventory Control / Risk Management / Admin. Support
U.S. Coast Guard	P	Supply Chain Management / Logistics
Prince Edward County Public Schools	P	Organizational and Staffing Assessment
Urban League	P	Financial Management / Grants Management
YMCA	P	Financial Management / Internal Controls Development / Strategic Planning

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## DIFFERENTIATORS

- E.L. Hamm has provided timely and cost-effective solutions to clients for over 40 years
- Strategic Planning & Risk Managers and Certified Fraud Examiners (CFE)
- Experience providing enterprise technology implementation, maintenance, upgrades, and documentation
- Senior leadership disciplines include financial data analysis contract and acquisition administration, information technology, human resources, government contract law, and finance management
- Trains and represents other small businesses on government contract procurement process and applicable Federal Labor Standards Act and FAR requirements

## CLIENTS

- U.S. Department of Homeland Security (TSA, U.S. Coast Guard)
- U.S. Army (Army Corps of Engineers)
- U.S. Department of State
- U.S. Navy (Naval Supply Systems Command; Naval Sea Systems Command; Naval Information Warfare Systems Command)
- Commonwealth of Virginia (Virginia Employment Commission, Virginia Department of Education, Virginia Housing Development Authority)
- Philips (Magnavox)
- Lord and Tucker Management Consultants, LLC
- National Services, Inc.

## RECENT PROJECTS

- National Institutes of Health | Bethesda/Rockville, MD
- U.S. Department of Health and Human Services | Washington, D.C.

E.L. Hamm conducted on-site and remote acquisition and procurement management reviews, assessing the quality of the acquisitions executed and administered by the various Offices of Acquisition. Tasks included reviewing over 1,000 government-selected acquisition files, over 100 internal controls, and each assigned office's workforce development. Analysts also assessed the information management and stewardship practices and policies of government client-owned or -operated systems and modules. Finance and budget management practices were also reviewed. Key vendors, staff, and program officials were interviewed to further identify areas of risk. Analysts developed corrective action plans to control and mitigate risks identified during the assessment. Formal findings and recommendations were provided in a Report of Findings and shared with executive management. E.L. Hamm's President or other senior management personally acted as Program or Project Manager, ensuring that services were provided timely and within budget.